

### CHRISTIAN FORMATION

#### Early Childhood Religious Formation

##### Catechist, Catechist Assistant, Office Aide

❖meets on Sundays at 9:30 AM Oct.-Apr. once/wk. 1.5-2 hrs.

##### Musician, Singer

❖assist with music program for Sunday classes about once or twice/month at 9:30 AM Oct.-Apr.

##### Substitute Catechist

❖subs for catechist (when absent) on Sundays for 1.5 hours at 9:30 AM

#### High School Faith Formation

##### REALITY Catechist

❖meets weekly on Sundays for 1.5 hrs. 7-8:30 PM (does require some planning time)

##### Help with Retreats

❖need adults as chaperones and for transportation, food and shopping for supplies; 3 or 4 retreats per yr.

##### Youth Service Team

❖meets once per month for 1.5 hrs. in the PM

##### Youth Office Aide

❖meeting times and days are flexible according to need

#### Youth Activities

##### Adult/Young Adult Helper for High School & Jr. High

❖meets weekly on Sundays for 1.5 hrs. in the PM

##### Kairos Team-Adults

❖meets once per wk. in Jan. for 2 hrs. in the PM

#### Parish School of Religion

##### Catechist, Catechist Assistant, Child Care for Catechists, Catechist Aide, Office Aide

❖meets Tues. & Wed. 1 time/wk. (Sept.-Apr.) for 1.5 hrs. in PM

##### Musician, Singer

❖serves Tues. or Wed. twice/mnth. for 1 hr. in the PM

##### Substitute Catechist

❖serves Tues. & Wed. for 1.5 hrs. as needed in the PM

#### Loreto Model

##### Catechist, Catechist Assistant, Office Aide, Catechist Aide, Musician, Singer, Child Care

❖serves Mon.-Fri. for 2 wks. in June for 4 hrs./day in the AM

##### Substitute Catechist

❖serves Mon.-Fri. as needed during the 2 wks. in June

### CHRISTIAN FORMATION

for 4 hrs./day in the AM

##### Snacks Coordinator, Games Coordinator

❖serves Mon.-Fri. for 2 wks. in June for 1.5 hrs. in AM

#### Vacation Bible Camp

##### Group Leader

❖meets in August for 5 days for 2.5 hours in the AM

##### Snack Helper

❖helps 1 or 2 days in August for 1 hour

##### Child Care

❖meets in August for 5 days for 2.5 hours in the AM (responsible for watching teachers' children during VBC)

##### Games, Music, Crafts

❖meets in August for 5 days for 2.5 hours in the AM

##### Photographer

❖meets in August for 5 days, one hour/day

#### Bible Study

##### Small Group Facilitator

❖meets Thursday once per wk. for 1.5 hrs. in the AM

##### Coordinator

❖meets Thursdays weekly for 1.5 hour (AM & PM)

##### Child Care

❖Thursdays on a weekly basis for 1.5 hrs. in the AM

#### Adult Spiritual Enrichment

##### Christ Renews His Parish Participant

❖weekend retreats held for men and women twice/yr. (Sat.-Sun.)

##### Adult Enrichment Programs

❖most sessions are held on Monday evenings but there are no regularly scheduled meetings

##### Small Faith Community Members

❖meeting days determined by group; meets twice/month for 2 hours

##### Small Faith Communities Core Team

❖meeting days/times determined by group once/month for 1-2 hours in the PM

##### Young Adults Small Faith Communities

##### Member/Facilitator

❖meeting days not determined; will meet either once per wk. or once per month for 1.5 hrs. in the PM

##### Men's Prayer Group

❖meets 1st Sunday evening of every month for 2 hours

##### Prayer Group Traditional

❖meets weekly on Fridays in the AM for 2 hours

### OUTREACH

#### Social Justice

##### Clothing Drive (Packer)

❖serves before and after weekend liturgies 3 times/yr.

##### Clothing Drive (Driver), Transport Food

❖serving times vary; depends on need

##### Christmas Toy Drive (Packer)

❖serves once/yr. on the 1st weekend in Dec. for 30 min.

##### Christmas Toy Drive (Driver)

❖serves once/yr. 1st Sun. in Dec. leave after 11:30 AM Mass and drive to Campton; round trip about 7 hrs.

##### Christmas Food Baskets sign-ups

❖once per yr.; 30 min. after weekend Masses in mid-Nov.

##### Christmas Food Baskets Drop Off and Delivery

❖once per yr.; 2nd weekend in Dec.; 1.5-4 hrs.

##### Share-A-Lunch (Packer)

❖meets 4th Sunday of the month for 2 hrs. in the AM

##### Share-A-Lunch (Driver)

❖serves 4th Sun. of the month in the AM for 1.5 hrs.

##### Drivers for the Elderly

❖occasional need; frequency depends on situation

##### Project RESTORE Worker

❖meets on Sat. & Wed. every week for 4 hrs. (9AM-1 PM commitment can be less depending upon the wishes of the volunteer

#### Support Ministry

##### Parish Nursing

❖no set schedule; meeting times depend on activity or particular ministry

##### Divorced & Separated

❖meets 1.5 hrs. on Mon. in PM

##### Employment Transition Group

❖meets weekly on Wednesdays in the PM for 1.5 hrs.

##### Funeral Liturgy Planner

❖do about 40 funerals per/year; timing is random

##### Funeral Lunch Server

❖timing is random; lunches are served late morning or early afternoon; occasionally an evening reception is done.

#### Stephen Ministry (2 yr. commitment)

##### Stephen Minister Training

❖meets weekly on Tuesdays for 2.5 hours in the PM

##### Stephen Minister Supervision

❖meets 1st & 3rd Tuesday of the month for 2.5 hours in the PM

### OTHER PARISH ORGANIZATIONS

#### Welcoming New Parishioner

❖meets monthly on Sundays in the AM (Welcoming is done once a month after each mass. There is presently no regularly scheduled meeting of the committee. Times are set at the convenience of the members.)

#### Ladies Ministry

❖meets 3rd Monday of the month for 3-4 hrs. in PM

#### Stewardship Committee

❖meets monthly on 1st Wednesday of the month in the PM for 1.5 hours 8 times/year

#### Building and Grounds Committee

❖meets once/year on a Saturday in the AM for 3-4 hrs.

#### Justice & Peace Commission

❖meets 4th Monday of the mnth. for 2 hrs. in the PM; additional hours of volunteerism are optional

#### St. John Community Garden

❖meets during the growing season as needed

#### God's Gardeners

❖meets one Saturday in spring & fall in the AM for 3 hrs.

#### Web Page Committee

❖meets 3rd Monday of the month for 1.5 hrs. (adults and youth welcome)



St. John the Evangelist Church  
West Chester, OH

### SOCIAL

#### **Athletic Boosters Committee**

##### **Boys CYO Basketball Coordinator**

❖ This volunteer forms teams, lines up coaches and oversees the Boys CYO Basketball program from Sept.-Mar.

##### **Men's Basketball Coordinator**

❖ This volunteer organizes mens teams for recreational play from Oct.-April

##### **Men's Softball Coordinator**

❖ This volunteer organizes the softball league each spring.

##### **Basketball Referee Coordinator**

❖ This volunteer selects, trains and schedules referees throughout the recreational league season—Oct.-Mar.

##### **Intramural Basketball Coordinator**

❖ This volunteer forms teams, lines up coaches and oversees the recreational league operation from Oct.-Mar.

##### **Girls Volleyball Coordinator**

❖ normally one practice for 1.5 hrs and one game per wk. from Feb.-May

##### **Boys Volleyball Coordinator**

❖ This volunteer forms teams, lines up coaches and oversees the boys volleyball program from Feb.-May

##### **CYO Basketball Coach**

❖ coach one practice for 1.5 hrs and one game per week Oct.-Mar.

##### **Intramural Basketball Coach**

❖ coach one practice for one hr. and one game per week from Nov.-Mar.

##### **Girls Volleyball Coach**

❖ normally one practice for 1.5 hrs and one game per wk. from Feb.-May

##### **Boys Volleyball Coach**

❖ coaches 1 practice for 1.5 hrs. & one game per week Feb.-May

##### **Girls CYO Basketball Coach**

❖ coaches one practice for 1.5 hrs and one game per week Oct.-Mar.

##### **Girls Basketball Coordinator**

❖ oversees the CYO basketball program from July-Nov.

##### **Booster Banquet Coordinator**

❖ This volunteer coordinates the food, set-up, serving and clean-up of the annual banquet in mid-Mar.

#### **Athletic Boosters Committee**

##### **Booster Banquet Volunteer**

❖ This volunteer assists the Banquet Coordinator in setting up; serving and cleaning up after the banquet in mid-Mar.

### SOCIAL

#### **Booster Program Officer**

❖ duties vary depending upon the program they are involved in

#### **Booster Registration Coordinator**

❖ This volunteer handles the registration process from mailings in Aug. to compilation of final rosters in late Oct.

#### **Booster Program Gym Scheduler**

❖ coordinate basketball and volleyball practice and game schedules from Aug.-Mar.

### **Bingo**

#### **Floor Worker**

❖ meets on Thursdays once/wk. for 4 hrs. in the PM

#### **Kitchen Worker**

❖ meets on Thursdays once/wk. for 3 hrs. in the PM

### **Festival & Octoberfest**

#### **Festival Booth Chairperson**

❖ 1 evening meeting prior to festival for 1.5 hours (needs to schedule workers by phone and oversees booth on festival weekend)

#### **Festival Worker**

❖ 2-3 hour shift festival weekend

#### **Festival Core Committee**

❖ meets once a month on Sundays for 1.5 hours in the AM Jan.-Aug. only (weeks prior to festival longer hours depending on position)

#### **Octoberfest Worker**

❖ meets for 1 meeting after 11:30 AM Mass on Sunday 1 month prior to event (once/yr. on Sat. in Oct.) for 1.5 hrs.; day of event time commitment is for 1-2 hrs.

#### **Breakfast in Bethlehem**

❖ meets for 1-2 meetings Oct.-Dec. for 1.5 hrs.; on day of event time commitment is for 4 hrs.

#### **Parish Picnic**

❖ no special meeting days; 1-3 planning meetings 3 mnths. prior to event for 1.5 hrs. in afternoon and evening; event in June; time commitment on day of event is about 2-4 hrs.

### **Scouts**

#### **Boy Scouts**

❖ meets every week on Thurs. for 1.5 hrs. in the PM

#### **Girl Scouts, Brownies**

❖ meetings vary depending on troop; meets weekly for 1.5 hrs. in the afternoon

### **Nursery**

#### **Sunday Liturgies**

❖ during 9:30 and 11:30 AM Sunday Mass; volunteers are on a rotating schedule

#### **Youth Volunteer**

❖ serves Sundays for 1 hr. in the AM (rotating schedule)

### SPIRITUAL LIFE & WORSHIP

#### **RCIA**

##### **RCIA Catechist/Facilitator for Teens**

❖ meets on Sundays once per wk. for 1.25 hrs. during 9:30 AM Mass

##### **Hospitality**

❖ meets on Thursdays weekly for 1.5 hours in the PM

##### **Sponsor a Teen or Child Candidate**

❖ meets on Sundays weekly for 2 hours in the AM

##### **Sponsor an Adult Candidate**

❖ meets Thursdays weekly PM for 2 hours & Sundays weekly by attending 9:30 AM Mass (November through April (Easter))

##### **RCIA for Children**

❖ meets Sundays AM for 2 hours weekly (Jan.-Apr.)

##### **Child Care**

❖ Thursdays weekly for 2 hours in the PM

### **Worship**

#### **Youth Mass**

❖ Sundays during 11:30 AM Mass approx. every other month for teens (grades 7-12)

#### **Lector**

❖ serves during mass on Sat. or Sun. for 1 hr.

#### **Cross Bearer**

❖ serves during mass on Sat. or Sun. once/per mnth.

#### **Call to Worship Reader**

❖ serves during mass on Sat. or Sun. monthly for 1 hr.

#### **Sacristan**

❖ serves during mass on Sat. or Sun. for 1 hr.

#### **Eucharistic Minister**

❖ serves during weekend, holyday and special Masses

#### **Altar Attendant**

❖ serves during mass on Sat. or Sun. monthly for 1 hr.

#### **Minister of Hospitality**

❖ serves before, during and after mass on Sat. or Sun. once per month for 1 hour in the morning and afternoon

#### **Art & Environment**

❖ meets on Monday once/month for 2 hours in the PM and for various decorating help throughout the year

#### **Communion to the Sick**

❖ serves on various days; take Communion on a weekly basis both after weekend liturgies and also during the week; times depend on minister and person receiving communion; ministers meet once/twice per yr. on Sat. in the AM and PM

#### **Worship Commission**

❖ meets 2nd Mon. of the mnth for 2 hrs. in the PM

### SPIRITUAL LIFE & WORSHIP

#### **Liturgy Preparation**

❖ meeting times vary; meets 5 times per/yr. for 1.5 hrs.

#### **Care of Plants and Flowers**

❖ meeting times vary; meets 1 hr. weekly for 1 hr.

#### **Care of Altar Linens**

❖ no meetings; was altar linens on a "as needed" basis usually weekly

#### **Liturgy of the Word with Children**

❖ meets on Sunday at 9:30 or 11:30 mass once per month; 20 minute session w/one hour prep time

### **Music**

#### **Adult Choir**

❖ meets Wednesdays weekly from 7:15-9:00 PM

#### **Cantors**

❖ meets Wednesdays weekly from 6:30-7:00 PM

#### **5 P.M. Ensemble/Singer**

❖ meets Thursdays from 7-8:30 PM

#### **Instrumentalist**

❖ TBA

#### **Youth Chorus**

❖ TBA

#### **HS Choir**

❖ meets Sundays from 5:00-6:00 PM

### **Sacraments**

#### **Baptism Preparation**

❖ meets 3rd Monday of the month for 2 hours in the PM

#### **Marriage Prep Sponsor Couple**

❖ meetings vary 9-15 times/year for 2-4 hours in the PM

#### **Adult Catechist/Group Leaders Confirmation Prep (gr. 9-12)**

❖ meets on Sundays twice per month Oct.-April for 2 hrs. in PM

#### **Confirmation Preparation for Adults**

❖ meets 6-8 weeks for 2 hrs/wk. before Pentecost in the PM

### **Evangelization**

#### **Evangelization Committee**

❖ meets Mondays once a month in the PM for 2 hours

#### **Ministry to Returning Catholics**

❖ meetings are for 2 hrs. in the PM; 2-3 meetings are held weekly once in the fall and once during Lent